



SRINAGAR DEVELOPMENT AUTHORITY

Bemina, Bye Pass Near SKI MS Medical College, Srinagar, Kashmir-190018
TEL: 0194-2493191, FAX: 0194-2493180, EMAIL:srinagardevelopmentauthority@gmail.com

Subject:- Installation of Biometric machine for face card and pin based time attendance and registration of employees thereof;

Office Information __ Regarding registration of Employees on biometric attendance machine

To ensure punctuality, transparency and accountability and to maintain accurate attendance records of employees, a new wall mounted time attendance biometric machine has been installed in SDA office Complex. The machine is enabled for both face and pin biometrics for marking the attendance.

Therefore it is requested to all officers/officials of SDA (including field staff) to get themselves registered on the said machine in the office of undersigned from 24th of January, 2025 to 28th of janurary,2025.

Plg 23.01.25
Computer programmer,
Srinagar Development Authority

No:SDA/IT/ *541-45*
Dated:23.01.2025

Copy for information to the

- All Head of Sections of SDA.
- Pvt Secretary to Vice Chairman for information of V.C, SDA
- Web Site Incharge for uploading the information on website.
- Notice Board
- Mr Mohammad Jaffer, Senior Assistant Personal Section of SDA for uploading same on the Official whatsapp Group for information of in-house and field employees of SDA.